



*Please reply to:*

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Date: 05 November 2021

## Notice of meeting

### Development Sub-Committee

**Date:** Monday, 15 November 2021

**Time:** 11.00 am

**Place:** Council Offices, Knowle Green, Staines-upon-Thames, TW18 1XB

#### To the members of the Development Sub-Committee

Councillors:

S. Buttar	S.C. Mooney	R.A. Smith-Ainsley
J.T.F. Doran	L. E. Nichols	
H. Harvey	R.J. Noble	

Substitute Members: Councillors

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) Telephone 01784 451499

# Agenda

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**1. Election of Chairman**

To elect a Chairman for this meeting of the Development Sub-Committee

**2. Nominations for Chair and Vice-Chair**

To receive nominations for Chair and Vice-Chair of this Committee, to be agreed at the next Council meeting.

**3. Apologies for absence & Substitutions**

To receive any apologies for non-attendance and details of Member substitutions.

**4. Minutes**

To confirm as a correct record the minutes of the meeting held on 01 November 2021.

Minutes to follow

**5. Disclosures of Interest**

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

**6. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**7. Ward Issues**

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

**8. Urgent Actions**

To consider any urgent action that have arisen since last meeting.

**9. Forward Plan**

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To consider the Forward Plan for the Development Sub-Committee.

**10. Exclusion of Public and Press (Exempt Business)**

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

**11. Thameside House - Staines Ward Councillors Development Meeting - Update**

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To receive an update on the Staines Ward Councillors' Development Meeting on the Thameside House Development.

**Reason for Exemption**

This attached documents contain exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in the bidding process for future construction works by allowing other bidders to know the position of the Council. This in turn prejudices the Council by (i) distorting the bids process and (ii) prejudicing the opportunity for the Council's future regeneration in the Borough.

**12. Verbal Update - Oast House/Staines Health & Wellbeing Centre**

To receive a verbal update from the Group Head, Regeneration and Growth on the Oast House and Staines Health and Wellbeing Centre.

**13. Development project update**

To receive an update from the Richard Mortimer, Development Advisor on development projects.

**14. Urgent business**

To consider any business deemed as urgent by the chair.

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## Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to [CommitteeServices@spelthorne.gov.uk](mailto:CommitteeServices@spelthorne.gov.uk).

## Spelthorne Borough Council

### Service Committees Forward Plan and Key Decisions for 1 July 2021 to 10 January 2022

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Development Sub-Committee 01 11 2021	Charlton Village Hall To agree a new letting under the Community Letting Policy	Non-Key Decision	Part public/part private	Katherine McIlroy, Property Manager
Development Sub-Committee 15 11 2021	Staines Councillors Development Meeting - Update	Non-Key Decision	Public	Nick Cummings, Property and Development Manager
Development Sub-Committee 29 11 2021	91 - 93 High Street Staines	Non-Key Decision	Private	Nick Cummings, Property and Development Manager, Heather Morgan, Group Head - Regeneration and Growth
Development Sub-Committee 29 11 2021	Ashford Multi-Storey Car Park	Key Decision		Richard Mortimer, Asset Management Contractor
Development Sub-Committee 29 11 2021	Oast House/Kingston Road Car Park and Health & Wellbeing Centre - Pre-application Consultation To present a pre-application report to the Committee before going out to public consultation	Non-Key Decision	Public	Heather Morgan, Group Head - Regeneration and Growth
Development Sub-Committee 29 11 2021	Benwell Phase One End-of-Project Report	Non-Key Decision	Public	Nick Cummings, Property and Development Manager
Development Sub-Committee 10 01 2022	Investment Properties Business Plan	Non-Key Decision	Private	Nick Cummings, Property and Development Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Development Sub-Committee 10 01 2022	Benwell House Phase II To consider the next steps for Benwell House Phase II after the planning application was refused.	Non-Key Decision	Private	Nick Cummings, Property and Development Manager
Development Sub-Committee 21 02 2022	Harper House End-of-Project Report	Non-Key Decision	Public	Nick Cummings, Property and Development Manager
Development Sub-Committee 07 02 2022	West Wing End-of-Project Report	Non-Key Decision	Public	Nick Cummings, Property and Development Manager
Development Sub-Committee 10 01 2022	White House End-of-Project Report	Non-Key Decision	Public	Nick Cummings, Property and Development Manager

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